

BELTON AND MANTHORPE PARISH COUNCIL

CHAIRMAN - COUNCILLOR KATY GIBSON. 32, LOW ROAD, MANTHORPE, NG31 8NQ.
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Draft notes/Minutes of the Belton and Manthorpe Parish Council Meeting held on 24th May 2018 at the School Room Belton. at 7.00pm

Present Cllrs K. Gibson (Chairman) E. Bannister, M Morris, S. Syddall,(Vice Chair) S Thompson, C Thornton, In attendance Chris. Morgan (Clerk and Proper Officer).. + 2 members of the public.

- 1) **Chairman's Remarks.** Cllr Gibson stated the intention of Cllr Bannister to resign from the Parish Council she went on to thank Cllr. Bannister for her work with the Parish Council and wished her well for the future. Cllr Gibson also stated that Michael Coney and Tony Hopwell would be attending the meeting to discuss the Belton Liaison Comm.
- 2) **Apologies for Absence** – No apologies from the Belton and Manthorpe Councilors as they were all present. Apologies from Ray Wooten LCC
- 3) **Declarations of Interest** – Cllr Thornton stated he had a personal interest in item 14, but not a pecuniary interest.
- 4) **Minutes of the last meeting** held on 22nd February. – It was RESOLVED to adopt the minutes as a true record, and the minutes were duly signed by the Chairman and Clerk.
- 5) **Co option of new Cllr (to replace Cllr Miller vacancy).** Cllr Gibson introduced the two candidates, Jenna Christina Ashford Rhona Hallan and both spoke briefly to the meeting. Cllr Gibson proposed that Jenna Christina Ashford be offered this post seconded by Cllr Thornton, agreed unanimously. Cllr Gibson welcomed Jenna as a Cllr, and also went on to say that there was now another vacancy, and the process to recruit a new Cllr would begin immediately and would hopefully be resolved by the next meeting in September.
- 6) **Parish Council Insurance.** Clerk stated that he had received the annual renewal for the Parish Council Insurance from Community Lincs. The cost was the same as last year at £165. RESOLVED to accept the renewal. Clerk to process.
- 7) **Burial Ground.** Cllr Morris gave a comprehensive report to the meeting re the costs and other issues involving the burial ground. A general discussion took place re the Burial ground and the need to look at additional land as a result of the future Larkfleet development, and the increased number that could then have the right to use the burial ground on death. Cllr Morris is to speak to Hollands re their access to the burial ground and if they need to use a mechanical

digger for digging the graves or if this is completed manually. It was agreed that no additional work to the burial ground (new fencing) would be considered until the additional building work at the Church itself was completed. It was also agreed that the prices would remain the same, and be reviewed annually.

- 8) **Clerks Probation** Clerk reported that on his contract it stated that there was a three-month probation term. The three month had expired. RESOLVED – Unanimous agreement that Clerk to be fully appointed as per the terms of his contract.
- 9) **Annual Review of Parish Council Policies** A brief discussion took place on all the P.C. Policies and it was felt that all were appropriate, fit for purpose and should be approved, with one alteration – Financial Policy, now that we are completing on line banking an amendment to the Financial Policy was proposed (attached to the minutes RESOLVED – Unanimous decision to accept the amendment.). In relation to GDPR, it was agreed that the P.C. recognize the changes in the regulations and to monitor the information being received from LALC and act accordingly.
- 10) **Broken Manhole covers A607 Belton** – A discussion took place on this outstanding matter, Cllr Thornton stated that there a seven manhole covers between Belton Woods Hotel and the Belton Lane junction, all of which were in a poor state of repair and a trip hazard, some had been repaired since the last meeting, but there were still some that were a trip hazard. Clerk reported that he had contacted LCC and outlined their response “We have assessed the issue and whilst we will not be taking immediate action, it will be monitored as part of our routine inspection schedule and in accordance with our agreed [response times](#).” Further discussion took place and it was felt that this response was unsatisfactory. CM to follow up.
- 11) **Variation of Speed Limit A607**, between Manthorpe and Barkston. CM updated the meeting re his discussions with the LRSP and the Archer survey results which appeared positive. The email from LRSP had stated that the criteria was complete for a reduction in the speed limit on that road and was now awaiting a Traffic Regulation order from LCC. Further discussion took place on the speed limits in the 40 limit on Manthorpe Road. Cllr Thompson also reported that the 30 sign at the south entrance to Belton village had still not been replaced and as such meant that the speed limit was not enforceable for vehicles entering the village from that direction. CM reported that this had been reported on a number of occasions and was on the list of work waiting to be done. Resolved CM to follow up with letters re the sign and also to see if we could get a time scale re the variation of speed limit on A607.
- 12) **Accounts**. CM updated the meeting re the accounts and stated that the accounts had been completed by the independent examiner – John Jackson – for 2017 and were fully compliant. CM circulated the Income /Expenditure details for 2017 to those present. Resolved that the accounts be accepted by the meeting, Proposed Cllr Syddall, seconded by Cllr Gibson – unanimous decision. CM then went on to explain the payments since the last meeting: 26th Feb £4.99 Cllr Morris re carbon for the burial book, 26th Feb £600 to Currys for the lap top, printer, software etc (£600 had been received from the Transparency fund) 27th Feb. £117.85 to Cllr Morris re the purchase of the official Burial Book, 3rd April £122.40 to HMRC re tax on the Clerks wages, 3rd April £50 to Ladywell Accountancy re admin fees for the work completed on

payroll, 3rd April Clerks Salary and expenses total £551.18p. Resolved – all payments legitimate and within the P.C. Policies and Procedures. Clerk to investigate the proposal from the Annual Parish Meeting re a short term investment of £30,000, which is needed for the purchase of land to extend the Burial Ground.

- 13) **Speed Camera Location.** Cllr Thornton reported to the meeting that the camera had been in Belton since January 2018 and had been moved weekly to relevant positions. It was agreed that the camera be moved to Manthorpe and moved every two weeks (when the charging of the battery was required) Manthorpe Cllrs to meet independently to decide if any other locations in the village were more suitable. Discussion also took place re a different location in Belton and what the previous permissions/approval from LCC had been. Michael Coney stated that he believed he still had some information on this and would forward it to the Parish Council. CM also to check with LCC re the siting's in Belton.
- 14) **Dial Cottage Belton.** Cllr Thornton spoke to this initially (confirming his personal interest), stating that the hedge at Dial Cottage Belton was transgressing onto Washdyke Lane, making it difficult for delivery lorries (Oil, gas and refuse collectors) to get down there. He was also concerned that when he took his caravan out there was the likelihood that it would get damaged by the hedge. A general discussion took place by all the Cllrs culminating in Cllr Thompson stating that as she knew the owner of the property, she would speak with them direct and request that the hedge be cut back. Resolved Cllr Thompson to contact owner and if nothing done within 3 weeks CM to write "officially" to the owners.
- 15) **Overgrown Hedges Low Road Manthorpe** Resolved hedges had been cut back.
- 16) **Planning Applications since the last meeting.** CM updated the meeting, stating that here have been a number of applications submitted to SKDC, of which copies have been circulated via email, or he had spoken directly to Cllr Sally Thompson. The majority of these were straight forward, including pruning/maintenance of trees in the Parishes and were all returned with no comments from the members. Previously comments had been submitted to SKDC re the work requested by Mr Norton at his property (double garage) (S18/003 S18/002) and for building work adjacent to 20 Low Road Manthorpe. (S18/594 and S18/0598). Since the last meeting notification had been received from SKDC, re the above two, advising the PC that the Planning applications had been refused. Information from SKDC also re the approval of the Phasing Plan – Mark Mann and Larkfleet Homes. S18/0017 the installation of an underground bulk tank for Mr Norton had been approved. Cllr Thornton raised the issue that in relation to 20 Low Rd. Manthorpe, he was aware that P.C. had submitted comments but that in the information re this on the SKDC website it had stated that no comments had been received from P.C. CM to follow this up.
- 17) **Belton Liaison Committee** Michael Coney and Tony Hopwell spoke about the history of this committee, and how things had vastly improved since the formation of it re the communication between National Trust Belton House and Belton residents. However, there had been a recent change of management at Belton House and MC and TH were asking if it was still appropriate for them to act as representatives. A short discussion took place then the Chair (KG) advised that the P.C. would discuss this in "private" to try and resolve. MC and TH then left the meeting.

18) **Correspondence** –CM updated the meeting on correspondence received since the last meeting, the vast majority was via email which had been forwarded to the Cllrs, and CM had updated Cllr Thompson personally. One letter had been received from a Kerry Gresham of Yorkshire Humberside and Lincolnshire Circles of Support and Accountability (YHLCOSA), asking if she could come and address a Parish Council Meeting. Discussion took place on the objectives if this and if appropriate to the Belton and Manthorpe Parish Council and it was felt that it was not. Resolved – offer to attend declined.

19) **Date and Time of Future Meetings.** The following dates and times for meetings for the next 12 months were agreed.

September 5th 2018 at Manthorpe 7.30pm

November 22nd 2018 at Belton 7.30pm

February 21st 2019 at Manthorpe 7.30pm

May 23rd 2019 at Belton 7pm – To include The Annual Parish Meeting and

Annual Parish Council Meeting

Chairman _____ Clerk _____ Date _____